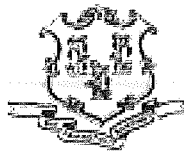


Leslie A. Williamson, Jr. – Chairperson
David B. Beizer
Matthew Borrelli
Jon P. FitzGerald
Susan E. Halperin
Emanuel N. Psarakis
Victor Schoen



State Office Building
165 Capitol Avenue
Hartford, CT 06106
(860) 713-5179

STATE OF CONNECTICUT EMPLOYEES' REVIEW BOARD

NOTICE OF HEARING

ERB Case No. 1059

August 16, 2016

Gregg D. Adler
557 Prospect Avenue
Hartford, CT 06105

Fae Brown-Brewton
Labor Relations Assistant Chief
Office of Policy and Management
450 Capitol Avenue
Hartford, CT 06106

A hearing *In the Matter of Linda Lukin –and- State of Connecticut, Department of Children and Families* is scheduled for October 7, 2016 at 10:00 AM and if needed a backup date will be November 7th and 18, 2016. The hearing will be held in room G38A&B of the State Office Building, 165 Capitol Avenue, Hartford, CT. Please attend promptly and be prepared to present your case.

The Panel for this matter will consist of the following Employees' Review Board members: David Beizer, Presiding Officer, Emanuel Psarakis and Victor Schoen.

Parties shall have **five (5) copies** of any document or item that will be introduced as an exhibit. One copy will be provided to the opposing party and four copies will be provided to the Panel.

The Panel hearing the case will not engage in any ex-parte communications. Any communications with the Presiding Officer shall be done: by conference call with the other party; in writing, with the opposing party being copied; or, by email, with the opposing party copied.

Any written correspondence should be sent to the Panel at the following address: Employees' Review Board, State Office Building, 165 Capitol Avenue, Hartford, CT 06106. All email correspondence shall be sent to the Panel through the Employees' Review Board's Administrative Support Linda Shackett-Blue at: linda.shackett-blue@ct.gov. Correspondence may also be sent to Panel by fax. The fax number for the Employees' Review Board is: 860-622-2968. The telephone number for the Employees' Review Board is: 860-713-5179.

The Employees' Review Board provides a court stenographer for each hearing. However, generally the Employees' Review Board does not have the hearing record transcribed. A party may request, at their own cost, a hearing transcript directly from the reporting service. If a transcript is requested, the party shall provide the Employees' Review Board Panel with four copies. It is expected that transcript arrangements regarding the opposing party will be made.

If a party intends to have a state employee appear at the hearing, a written request for such must be made to the employee's Department not less than seven (7) days prior to the hearing date so that necessary arrangements can be made. Agency heads are requested to grant time off for the grievant and all witnesses.

Any request for postponement, in order to be considered by the Panel, must be received in writing not less than seven (7) days prior to the scheduled hearing, except in the case of an emergency. The request may be sent by mail, email or fax. The correspondence must clearly state the reason for the request.

Connecticut General Statutes and the Regulations of Connecticut State Agencies govern the Employees' Review Board jurisdictional authority and administrative procedures. Primary reference, as applicable, should be made to: Sections 5-201 and 5-202 of the Connecticut General Statutes; Section 4-61dd of the Connecticut General Statutes; and, Sections 5-201-10 through 5-201-17 of the Regulations of Connecticut State Agencies.

Sincerely,

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David Beizer, Esq.
Presiding Officer
Employees' Review Board

cc: David Beizer, Esq. ERB Presiding Officer
Emanuel Psarakis, ERB Panel
Victor Schoen, ERB Panel
Fae Brown - Brewton, OLR
Gregg Adler, Esq.